

# Child Safeguarding Risk Assessment

## Written Assessment of Risk of Harold's Cross NS:

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Harold's Cross NS

### 1. List of school activities:

- Classroom teaching
- One-to-one teaching
- Care of children with special educational needs, including intimate care where needed,
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of pupils with specific vulnerabilities/ needs such as
  - Pupils from ethnic minorities/migrants
  - Members of the Traveller community
  - Lesbian, gay, bisexual or transgender (LGBT) children
  - Pupils perceived to be LGBT
  - Pupils of minority religious faiths
  - Children in care
  - Children on CPNS
- Administration of Medicine
- Administration of First Aid
- Daily arrival and dismissal of pupils
- Sporting Activities
- School outings
- Recreation breaks for pupils
- Outdoor teaching activities
- Annual Sports Day Use of off-site facilities for school activities
- Use of toilet/changing/shower areas in schools
  
- Recruitment of school personnel including -
  - Teachers/SNA's
  - Caretaker/Secretary/Cleaners
  - Sports coaches
  - External Tutors/Guest Speakers
  - Volunteers/Parents in school activities
  - Visitors/contractors present in school during school hours
  - Visitors/contractors present during after school activities

- Participation by pupils in religious ceremonies/religious instruction external to the school
- Use of Information and Communication Technology by pupils in school
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Student teachers undertaking training placement in school
  
- Use of video/photography/other media to record school events
  
- After School Activities
- After school use of school premises by other organisations
- Art/Homework Club

**2.The school has identified the following as Possible Risk of Harm in respect of our activities**

Recruitment procedures in respect of all school personnel –teaching staff/SNAs/  
ancillary/hygiene

Any situation where any member of staff is working alone with a child/children

Care of pupils with SEN needs/specific vulnerabilities  
Children on CPNS

Abuse & neglect in the classroom by staff towards pupil

Management of challenging behaviour including appropriate use of restraint where required

Assembly times  
Dismissal times

Late arrivals

Pupils moving through the school

Potential for bullying by pupils of pupils during assembly/  
dismissal times

Bullying by pupils-Hidden areas of the school yard during break times.

Use of external personnel in/outside of classroom
Toilet Breaks
Pupils/Staff – use of mobile phones
Home time collections: potential neglect.
School Tours – Unknown personnel. Possible bullying by pupils of classmates
Participation by pupils in religious ceremonies/religious instruction external to the school
Use of public transport for school events
Toileting accidents / Personal first aid needs
After school clubs
Parents/ Volunteers supervising
Children in school building during breaks without permission
Use of school premises/grounds

<b>3.The school has the following procedures in place to address the risks of harm identified in this assessment -</b>
Recruitment procedures as defined by the DES/CPSMA/INTO
All school personnel are provided with a copy of the school’s <i>Child Safeguarding Statement</i> The <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> are made available to all school personnel School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> and all registered teaching staff are required to adhere to the

<p><i>Act 2015</i></p> <p>The school implements in full the Stay Safe Programme</p> <p>Child Safeguarding Policy in place and reviewed annually  Code of Conduct –Teaching Council discussed and reviewed.  Code of Behaviour for pupils/parents and staff in place –HCNS  Anti- Bullying Programme in place  Parental Complaints Policy in place</p>	
<p>SEN Policy in place  Anti- Bullying Policy  Cyber-Bullying Policy  Digital Citizen Programme  Inclusion - Equality Policy  SPHE Programme is taught  RSE Programme is taught  Walk Tall Programme  Stay Safe Programme  Friends for Life Programme  Bí Folláin Programme  Buddy System  Parental Complaints Policy</p>	
<p>Recruitment/Garda Vetting procedures  Code of Conduct (T.C.)  Circular 60/09 Disciplinary Procedures  Stay Safe Programme  Friends for Life,  Smart Moves  HCNS Code of Behaviour  Parental Complaints Policy  Accord</p>	
<p>Child Safeguarding  Code of Conduct –T.C.  Code of Behaviour –HCNS  Stay Safe Programme  Anti- bullying Programme  Parental Complaints Policy</p>	
<p>Parents are charged with responsibility 8:30 - 8:50am.  HSCL on yard 8.45 -</p>	
<p>Safety, Health and Welfare Policy</p>	
<p>Orientation Meeting for parents  Parents informed prior to all such events.  Reminders in newsletters and on school website</p>	
<p>Safety, Health &amp; Welfare P.  School's Code of Conduct</p>	
<p>Parental supervision</p>	

<p>HSCCL on yard from 8.45-8.50  Anti- Bullying programme  Cyber-Bullying Programme  Sticks &amp; Stones  SALT Programme</p>
<p>Health/Safety/Welfare Policy  As in previous</p>
<p>Recruitment/Garda Vetting procedures</p>
<p>Mobile Phone Policy  Digital Citizen Programme</p>
<p>Child Safeguarding  Parental Separation Policy</p>
<p>Orientation Night/pack  Separation Policy</p>
<p>School Tours policy</p>
<p>School Tours Policy</p>
<p>Hall usage agreement</p>
<p>School Tours Policy  Child/Adult ratio</p>
<p>No policy in place</p>
<p>Procedures as laid down under Garda Vetting regulations</p>
<p>As above</p>
<p>The school follows the guidelines laid down by the department in relation to Home S related procedures.</p>
<p>Rental Policy</p>
<p>The school has in place a Critical Incident Management Plan</p>

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the

school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 20.03.19. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed: Dr. Treasa Leahy

Date 20. 03.19

Chairperson, Board of Management

Signed: Bernadette Kehoe Date: 20 .03.19

Principal/Secretary to the Board of Management

- The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
- The school has in place a policy and procedures for the use of external sports coaches
- The school has in place a policy and clear procedures for one-to-one teaching activities
- The school has in place a policy and procedures in respect of student teacher placements
- The school has in place a policy and procedures in respect of students undertaking work experience in the school